

DOZUKI

How to Create a Wiki Page

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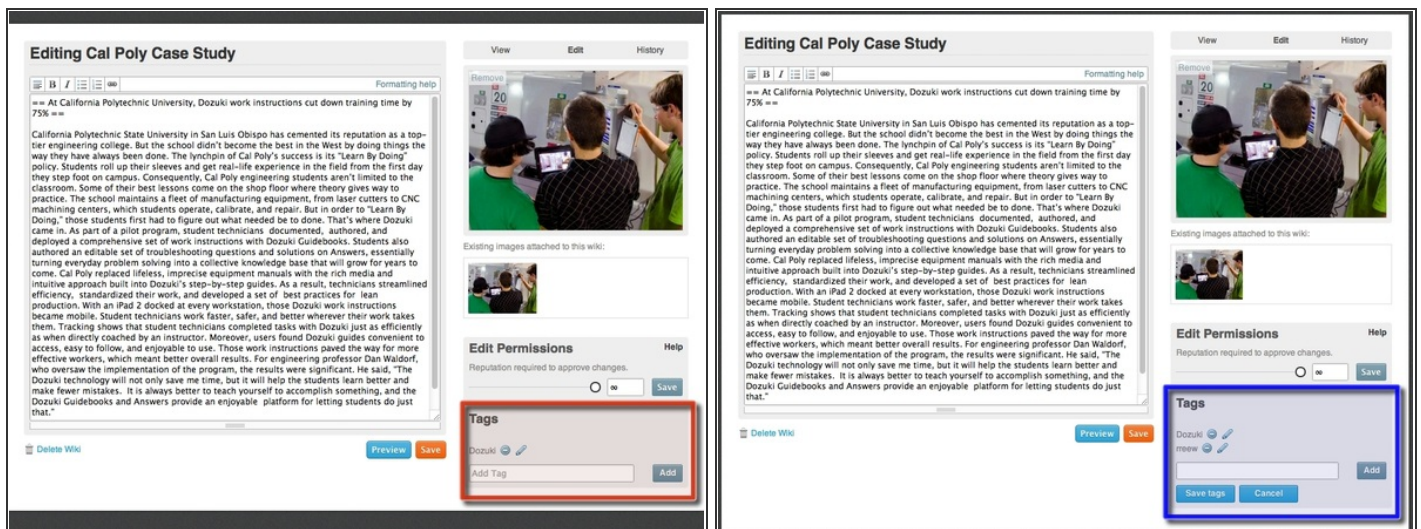
SUMMARY

Intro to Wikis 101

There are two ways to create documents: guides and wikis. Guides are step-by-step, structured documents that teach users how to complete any number of awesome projects.

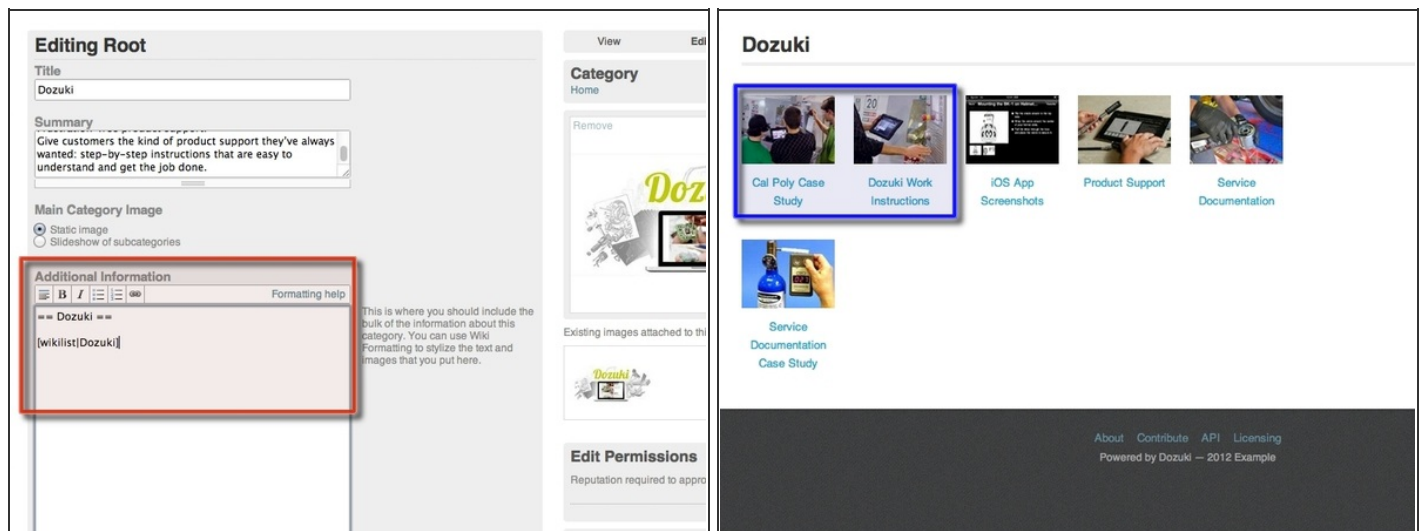
Wikis, on the other hand, follow a much less structured format.

Step 1 – Adding Tags to a Wiki Page



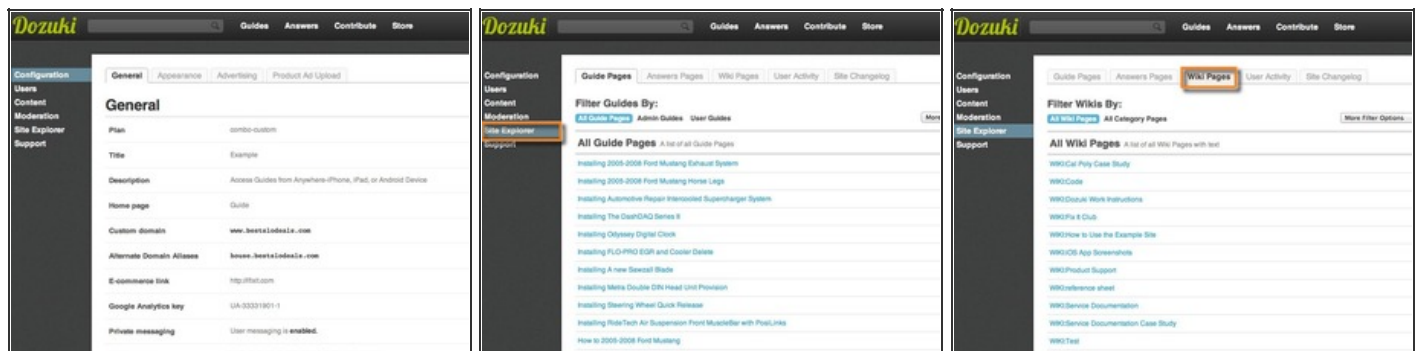
- Create a Tag name and enter it in the Tag name field, click add.
- After you click **add tag** make sure you click **save**.

Step 2 — Organizing Wiki Pages Using Tags



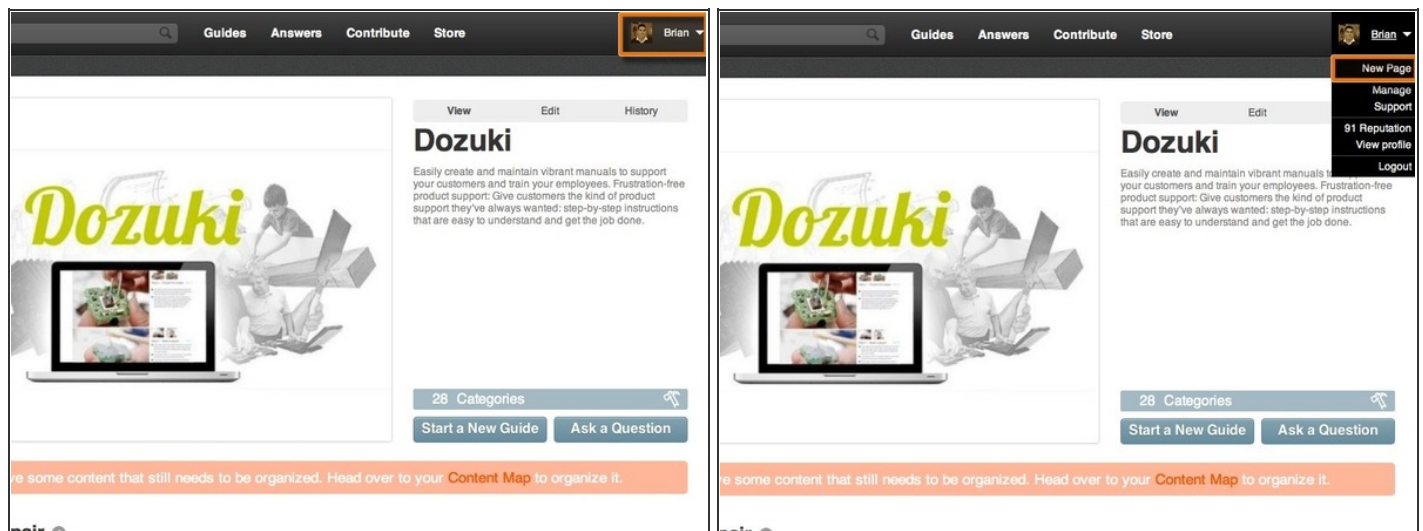
- You can organize guides and wiki pages from different categories by using the wiki command `[wikilist|your tag name]` in the Additional Information box of your category.
- Your tagged wiki pages and guides will then display at the bottom of your category page.

Step 3 — Locate Your Wiki Page After Creating It



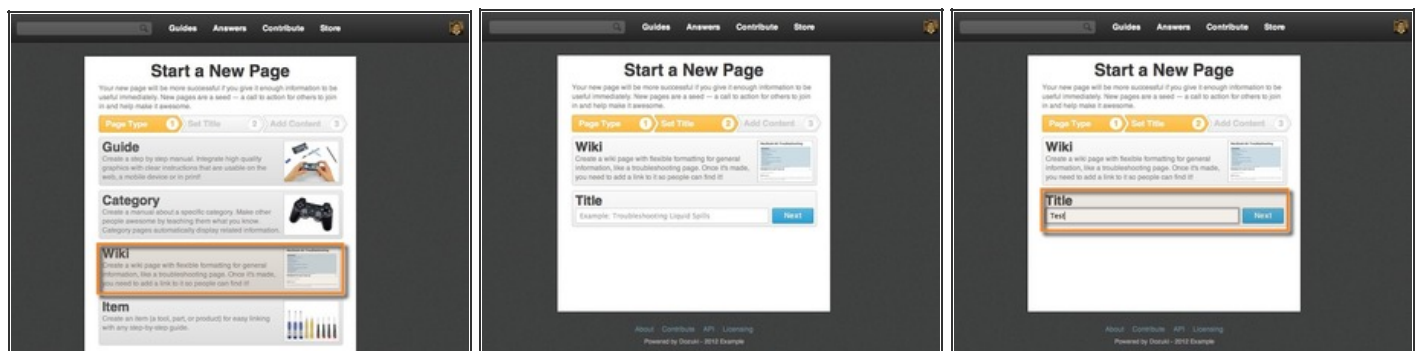
- Navigate to your manage interface.
- Select **Site Explorer**.
- Select **Wiki Pages**. This tab will display all the wiki pages on your site. Including, category pages, item wikis, and regular wiki pages.

Step 4 — How to Create a Wiki Page



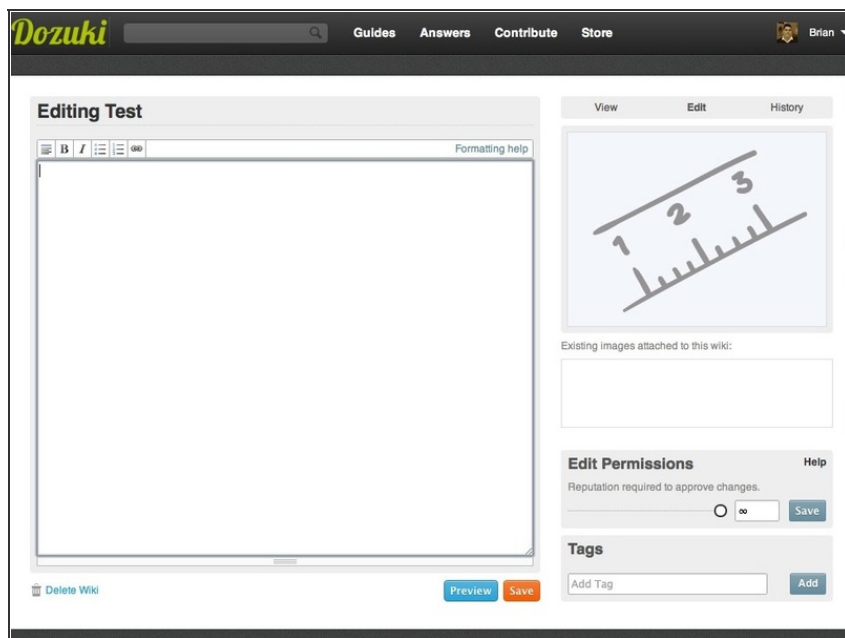
- Click on the drop-down menu where your name appears in the upper right hand corner of the screen.
- Click on **New Page**.

Step 5



- Start a new page. Select Wiki.
- Give your new wiki a title. Then click Next.

Step 6



- Now you are able to create your Wiki Page.
- You can upload PDF documents and [Images](#) to add to your wiki page.
- Create [headers and sub-headers](#).
- Add a [table of contents](#)
- Tag your wiki and create a [dynamic list](#) that can appear in any category, or on your home (root) page.
- Here is a great example Wiki Page - [Wiki Example](#)

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